

12 Penns Way  
New Castle Corporate Commons  
New Castle, DE 19720



Leading Businesses. Leading Communities.

P (302) 737-4343  
F (302) 322-3593  
www.nccccc.com



International Association of  
Administrative Professionals®  
DE-MD-DC Division

**WHEN:** Wednesday, April 25th

**WHERE:** The Embassy Suites  
654 S. College Ave., Newark

**TIME:** 7:30 am to 10:00 am

**COST: Members**

25.00 if pre-paid on line  
30.00 at the door!

**Non-members**, 35.00 pre-paid  
and 40.00 at the door!

**DETAILS:** Great door prizes-  
Hot buffet breakfast-Educational &  
Motivational Speakers and -  
Goodie Bags- **2012 Administrative  
Professional of the Year Award**  
AND

**Recognition & Appreciation for  
Administrative Professionals**

**DIRECTIONS: From I-95 South**,  
take Exit 1 Route 896 North toward  
Newark. Once on 896 North travel  
through three traffic lights. At the  
fourth traffic light make a U-turn and  
then access hotel on the right-hand  
side.

**From I-95 North**, take Exit 1B Route  
896 North toward Newark. Once on  
896 North travel through three traffic  
lights. At the fourth traffic light make  
a U-turn and then access hotel on the  
right-hand side.

## ***Administrative Professionals Breakfast*** ***Celebrate-Educate-Motivate*** ***The 21<sup>st</sup> Century Administrative Professional***

The role of the Administrative Professional has changed dramatically over the past decades, but the Admin remains the "Pulse of the Office." Our Administrative Professionals Day Breakfast will celebrate this important member of the workforce. Please join us for a morning packed full of celebrating, educating, motivating AND APPRECIATING the 21<sup>st</sup> Century Administrative Professional - With a wonderful hot breakfast buffet, an inspiring keynote speaker, an educational workshop and wonderful door prizes, you will definitely want to start your special day with us and many other administrative professionals just like you.

The Chamber is co-hosting this event with the **Delaware Chapter of the International Association of Administrative Professionals (IAAP)**. The IAAP is an organization dedicated to enhancing the success of career-minded administrative professionals by providing opportunities for growth through education, community building and leadership development. To learn more about IAAP visit their website at <http://www.iaap-delaware.org>.

Do you know an exceptional Administrative Professional? The event will also include an **Administrative Professional of the Year Award** – the winner will be recognized at the April 25<sup>th</sup> breakfast. Nominations are due April 2, 2012. Visit the Chamber's website at [www.nccccc.com](http://www.nccccc.com) for the nomination form and guidelines.

### **Registration for Administrative Professional Event**

Visit [www.nccccc.com](http://www.nccccc.com) to pre-pay and register on-line!

Or mail to: NCCCC, 12 Penns Way, New Castle, DE 19720; Fax (302) 322-3593

Name (s) \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Yes, I will attend. Please enclose payment with your registration before **Mon. April 23rd**

Cost: \$25/members, \$35/nonmembers \$ Enclosed: \_\_\_\_\_

**NO REFUNDS will be issued unless requested 3 days prior to the event!**

Method of Payment:  Check  MC  AMEX  Visa  Discover

Account # \_\_\_\_\_

Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_ Name on Card \_\_\_\_\_

Billing Address: \_\_\_\_\_